

**EUREKA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**  
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**MINUTES**

The Eureka County Local Emergency Planning Committee met in the Eureka County Courthouse on January 6, 2025 at 11:00 a.m.

**MEMBERS PRESENT**

Jeb Rowley-Chair, Jaymie Halpin-Vice Chair, Raymond Hodson-Eu County (Alt), Michael Mears-Assessor, Maria Menjivar-CNHD Public Health Preparedness Manager, James Clark-McEwen (Alt), Charles Cobb-ECSO (Alt), Sheriff Miles Umina, Marty Plaskett-Commissioner, John Glover-School District Representative, Clara Bundy-SO (Alt), Mike Podborny-Lions Club, David Bixlar-Saconix LLC (Alt).

Absent were, Mike Schoenwald-Commissioner (Alt), Tyler Thomas-EUSO (Alt), Jeremy Rice-CV VFD (Alt), Roger Hubbard-EVFD (Alt), Earl Overholser-AEMT (Alt), Nichole Cooley-Medical Services Director, Shealene French-AEMS Ass. Director (Alt), Dennis Gordon-I80 Gold, John Schweble, Jr., NDOT, Lisa Hutchison-School District Representative (Alt), Jason Cooley-Kinross.

**CALL TO ORDER**

Chairman Jeb Rowley called the meeting to order at 11:12 a.m.

**AGENDA**

Jayne Halpin motioned to approve the agenda; Michael Mears Seconded the Motion. Motion carried (10-0).

**PUBLIC COMMENT**

Chairman Jeb Rowley called for public comment; there was none.

**MINUTES**

Jayne Halpin motioned to approve the December 18, 2024 minutes; Micheal Mears seconded the motion. Motion carried (10-0).

**MEMBERSHIP UPDATE**

Membership updates and corrections were made based on last scheduled meeting approvals. Jayme Halpin motioned to approve the updates. Michael Mears seconded. Motion carried (10-0).

**APPOINTMENT OF OFFICERS**

Miles Umina was nominated as Vice Chairman and Jeb Rowley will remain as Chairman. Jayme Halpin made a motion to approve. Maria Menjivar seconded the motion. Motion carried (10-0).

**SERC OPTE GRANT APPLICATION FY2026**

Chairman Rowley discussed quotes on extrication equipment, equipment for fire trucks, tenders, water cannons, SCBA's and compressors. Jeb stated that we are needing the communication equipment for the command trailer so the LEPC Board will be ready to discuss when the FY26 SERC OPTE grant application becomes available.

**CORRESPONDENCE**

Chairman Rowley stated that Lindey Downey submitted corrective actions to the Public Works Office and was added to the LEPC after action report for TTX conducted December 18, 2024.

**NEXT MEETING DATE**

Chairman Jeb Rowley would contact everyone for the next meeting date in March, as the board has met the requirements for the first calendar quarter.

**PUBLIC COMMENT**

There was none.

**NEXT AGENDA ITEMS**

Chairman Rowley said the next agenda item would be to approve the FY26 SERC OPTE grant application items.

**ADJOURNMENT**

Jayme Halpin motioned to adjourn the meeting. Michael Mears seconded the motion. Motion carried (10-0).

APPROVED ON 03/18/2025

X   
\_\_\_\_\_  
Jeb Rowley, LEPC Chair

Attest:

X   
\_\_\_\_\_  
LEPC Secretary