

EUREKA COUNTY RECREATION BOARD
Regular Meeting 9:00 A.M.
March 12, 2024

PRESENT

Elmer Porter
Robin Hicks
Darlene Moody
Natosha Cluggage
Absent - Richard McKay

Kim Todd, Comptroller
Dana Freund Events Coordinator - Present by Telephone

VISITORS

Garney Damele
Winnona Eversgerd
Jerry White
Matt Freeman
Errol Porter

Agenda Item #1 – Call to Order

Chairman Elmer Porter called the meeting to order at approximately 9:13 a.m.

Agenda Item #2 – Approve Agenda. (For Possible Action)

Action – Motion made by Darlene Moody, seconded by Natosha Cluggage to approve the agenda for the regular meeting of March 12, 2024 as stated. Motion carried by all voting aye.

Agenda Item #3 - Public Comment & Discussion. (Discussion)

None.

Agenda Item #4 – (Review of Financial Status of Recreation Board. (Discussion)

Kim Todd, Comptroller, provided financial reports to the Board and noted: Recreation Fund \$10,950.85, Capital Outlay \$26,400.00, and Tourism Fund \$320.00. Continuing, Kim noted outstanding receipts from previous events.

Agenda Item #5 – Correspondence. (Discussion)

None.

***Agenda Item #6 – Review & Approve Minutes of Special Meeting January 24, 2024.
(For Discussion/Possible Action)***

Action – Motion made by Darlene Moody, seconded by Natosha Cluggage to approve the minutes for the Special Meeting of January 24, 2024 as read. Motion carried by all voting aye.

***Agenda Item #7 - Election of Officers - Eureka County Recreation Board
Elect Chairperson for 2024. (For Discussion/Possible Action)***

Member Moody nominated Chairman Porter to continue serving as Chairperson for 2024.

Action – Motion made by Darlene Moody, seconded by Robin Hicks to elect Elmer Porter as Chairperson for 2024. Motion carried by all voting aye.

Elect Secretary for 2024. (For Discussion/Possible Action)

Member Moody nominated Member Hicks to continue serving as Secretary for 2024.

Action – Motion made by Darlene Moody, seconded by Natosha Cluggage to elect Robin Hicks as Secretary for 2024. Motion carried by all voting aye.

Agenda Item #8 – Eureka County Recreation Board

Legal opinion regarding recreation/tourism funds being used to restore historic buildings being used for retail purposes and classes. (Discussion/Possible Action)

Joel Locke, contracted attorney for the County Commission, was present by telephone to explain NRS regarding recreation/tourism funds being used to restore historic buildings. In addition, available to answer any questions from Board members. Mr. Locke explained the statute in detail noting that the Board can approve funds to restore historic buildings being used for retail purposes and classes. Basically, anyone can come whether or not they are non-profit and request funds. He recommended that the Board draft guidelines and objectives for donating funds.

Action – None.

Member Hicks noted that Agenda Item #9 was inadvertently omitted.

Agenda Item #10 – Eureka County High School Alumni Association – Errol Porter

Requesting \$2,000.00 to help with catered dinner expenses for the Annual Alumni event scheduled May 25, 2024. This is the same amount as last year. (For Discussion/Possible Action)

Errol Porter and Matt Freeman approached the Board to discuss their request of \$2,000.00. Board members previously received the completed Donation Request form and Matt provided the draft budget to the Members. This year, they are planning to hold the Alumni event at the Urban Cowboy.

Member Hicks suggested contacting the school district to see if they could donate to the Alumni event.

Errol noted that the dollar amount for the invitations listed in their budget is the actual total.

Chairman Porter said that he is abstaining from voting on this agenda item.

Action – Motion made by Robin Hicks, seconded by Natosha Cluggage to approve the request from Errol Porter and Matt Freeman on behalf of the ECHS Alumni Association for \$2,000.00, Recreation Fund, to help pay expenses for a catered dinner. Motion carried by all Robin Hicks, Natosha Cluggage, and Darlene Moody voting aye. Elmer Porter abstained.

Agenda Item #11 - Eureka Restoration Enterprises – Garney Damele

Requesting \$2,925.00 to pay towards obtaining a structural report from McElhaney Structural Engineers for a written analysis of the building which will help with obtaining grant funds for restoration of the Masonic building. This is a new request. (For Discussion/Possible Action)

Garney Damele of Eureka Restoration Enterprises approached the Board to discuss her request of \$2,925.00. Board members previously received her Donation Request along with a letter from the engineer. Garney talked about an upcoming fund raiser she's scheduled in which will help with restoration expenses for the Masonic building. She further noted that the structural report is necessary when applying for grants and for specific contractors working on the building.

Darlene Moody abstained from voting as she is part owner of the store located in the ground level of the building.

Action – Motion made by Robin Hicks, seconded by Natosha Cluggage to approve the request from Garney Damele of Eureka Restoration Enterprises for \$2,925.00, Capital Outlay Fund, to pay for a structural report from McElhaney Structural Engineers. Motion carried by all voting aye.

Agenda Item #12 - Eureka Lions Club – Steve Zimmerman

Requesting \$3,000.00 to pay for officials’ rooms, meals, and lodging for annual town team basketball tournament scheduled for April 20-21, 2024. This is the same amount as requested 2022. (For Discussion/Possible Action)

Steve Zimmerman on behalf of the Eureka Lions Club approached the Board to discuss his request of \$3,000.00. Board members previously received his Donation Request form and budget for the event. This year, the annual town team basketball tournament is scheduled for April 20-21, 2024. If granted, funds will pay for the officials including their lodging and meals. Steve noted that if the tournament is canceled, funds will be returned to the Recreation Fund.

Action – Motion made by Robin Hicks, seconded by Darlene Moody to approve the request from Steve Zimmerman on behalf of the Eureka Lions Club for \$3,000.00, Recreation Fund, to pay for officials including their lodging and meals. Motion carried by all voting aye.

Agenda Item #13 - Perdiz Sport Shooting - Jerry White

Requesting \$1,000.00 Perdiz Spring Fling Fun Shoot for awards scheduled May 4, 2024. Last year requested \$1,200.00. (For Discussion/Possible Action)

Jerry White of Perdiz Sport Shooting approached the Board to discuss his requests. Board members previously received his Donation Request form. Jerry noted that he orders awards for the spring fling event.

Board members discussed funding for the events in which there is not enough funds available at this time.

Jerry noted that the request for the Bowhunters Jamboree could be reduced by half.

Action – Motion made by Robin Hicks, seconded by Darlene Moody to approve the request from Jerry White of Perdiz Sport Shooting, \$1,000.00 Recreation Fund, to purchase awards for the Spring Fling Fun Shoot. Motion carried by all voting aye.

Requesting \$1,000.00 for Nevada Bowhunters Jamboree for awards scheduled May 25-27, 2024. Last year requested \$1,200.00. (For Discussion/Possible Action)

Action – Motion made by Robin Hicks, seconded by Natosha Cluggage to approve the request from Jerry White by reducing the amount to \$500.00 Recreation Fund, to purchase awards for the Nevada Bowhunters Jamboree. Motion carried by all voting aye.

Requesting \$2,000.00 for FFA Spring Shoot for awards scheduled June 8, 2024. This is the same amount as last year. (For Discussion/Possible Action)

Action – Motion made by Darlene Moody, seconded by Natosha Cluggage to approve the request from Jerry White of Perdiz Sport Shooting for \$2,000.00 Recreation Fund, to purchase awards for the FFA Spring Shoot. Motion carried by all voting aye.

Requesting \$1,000.00 Perdiz Father’s Day Shoot for awards scheduled June 19, 2022. Last year requested \$1,100.00. (For Discussion/Possible Action)

Action – Motion made by Robin Hicks, seconded by Natosha Cluggage to Table the request from Jerry White of Perdiz Sport Shooting until the June meeting. Motion carried by all voting aye.

***Requesting \$3,336.00 for the Nevada State Clays Championship.
(For Discussion/Possible Action)***

Action – Motion made by Robin Hicks, seconded by Natosha Cluggage to Table the request from Jerry White of Perdiz Sport Shooting until the June meeting. Motion carried by all voting aye.

Requesting \$4,800.00 to purchase four foot two-light LED fixtures – 32 @\$150.00 for the Club House. This is a new request. (For Discussion/Possible Action)

Jerry Talked about this request for upgraded LED fixtures. He did received funding from Eureka County for various projects at the shooting range.

Action – Motion made by Robin Hicks, seconded by Darlene Moody to approve the request from Jerry White of Perdiz Sport Shooting for \$4,800.00 Capital Outlay Fund, to purchase four foot two-light LED fixtures for the club house. Motion carried by all voting aye.

Dana Freund, Events Coordinator, is no longer present by telephone.

***Agenda Item #14 - Eureka Events Coordinator – Dana Freund
Requesting \$8,050.00 to fund the 15th Annual Car Show scheduled June 22, 2024. Last year requested \$8,000.00. (For Discussion/Possible Action)***

10:52pm - Chairman Porter called for a short recess.

11:00pm – Chairman Porter reconvened the meeting.

Due to Dana Freund not being present for the meeting to discuss the car show, Chairman Porter talked about how difficult it is to get volunteers to help with events. He went on to discuss if the Board wants to continue funding the event and maybe reducing costs as currently there is not enough funding available to approve the request.

Chairman Porter called Kim Todd, Comptroller, to see what steps are involved transfer funds from Capital Outlay to the Recreation Fund. Kim indicated that another meeting is necessary to approve an agenda item transferring funds which would have to happen before or by March 26, 2024. Once the Board approves the transfer, the request would go before the Eureka Commission. Following their approval, funds would be transferred and then a check can be issued for the car show.

Board members discussed scheduling a special meeting March 26 starting at 9:00am.

Action – Motion made by Robin Hicks, seconded by Darlene Moody to approve the request from Dana Freund, Events Coordinator, for \$8,050.00 Recreation Fund, for the annual car show contingent upon approval from the Eureka Commission who will meet April 2, 2024. Motion carried by all voting aye.

***Agenda Item #15 - Eureka Events Coordinator – Dana Freund
Requesting amount TBD for advertising in the Everything Elko Magazine, unknown dates at this time. (For Discussion/Possible Action)***

Chairman Porter reported that Dana had indicated there would not be any advertising in the Everything Elko Magazine.

Action – None.

***Agenda Item #16 - Eureka Events Coordinator – Dana Freund
Discussion only regarding the premium plan for web services for 2023-2024.
(For Discussion)***

Chairman Porter informed the Board that Dana may need to be reimbursed for the cost of the Premium Plan which would have to be on the agenda for the June meeting.

Action – None.

Agenda Item #17 - Eureka Events Coordinator – Dana Freund

***Discuss/Update on Tourism Visitors Guide which includes the Walking Tour Map.
(For Discussion)***

Chairman Porter said that in an earlier update from Dana, the guides would be available in April.

Update on video of Eureka. (For Discussion)

Chairman Porter suggested having an item on the agenda regarding the video. He noted that the Board may want to consider asking for a refund.

Action – None.

Agenda Item #18 - Eureka County Recreation Board

Discuss notification regarding collection of room tax to property owners who offer RV spaces for rent. (For Discussion/Possible Action)

Board members discussed the collection of room tax from property owners who offer RV spaces for rent. Suggestions were to have a notice in the newspaper or sending to those property owners the necessary documents to reporting room tax.

Action – None.

Agenda Item #19 - Eureka County Recreation Board

***Discussion concerning the position of Events/Tourism Coordinator and determine the Scope of Work for that position that will be funded for 2024-2025.
(For Discussion/Possible Action)***

Chairman Porter talked about drafting a Scope of Work for the position of Events/Tourism Coordinator. Does the Board want to scale back on the position, due to funding issues, having just a media person or only a casual person for putting on a few events.

Member Hicks suggested working with the county to hire a casual person, house them at the Opera House, and the Recreation Board funding their events.

Errol Porter from White Pine Tourism, approached the Board to share the operation of the Recreation Board in White Pine which the office is housed in the Convention Center. Their office collects all room tax. The state clearly states that all lodging owners are required to submit a monthly form regardless of whether they had overnight stays or monthly stays. Continuing, he noted that if lodging is a problem, then daytime events would be better suited. It would be beneficial to the Board to have a strategic plan in place. Board members could make a list of what they envision for the position of events/tourism coordinator and include that in the plan.

Concluding the discussion, it was suggested to have this topic on the agenda for the June meeting.

Action – None.

Agenda Item #20 - Public Comment & Discussion. (Discussion)

None.

Agenda Item #21 - Review Funds Expended and Set Next Meeting Date. (Discussion)

Funds expended were as follows: Recreation Fund \$14,550.00 remaining balance **negative \$3,599.15** Tourism Fund remaining balance \$320.00, and Capital Outlay Fund \$7,725.00 remaining balance \$18,675.00.

Members of the Recreation Board discussed scheduling a work session tentatively for Monday April 8, 2024, starting at 9:00am. Schedule a date to meet with the Commissioners. In addition, the next regular meeting is scheduled for Wednesday June 5, 2024, starting at 9:00am.

Side Note: Everyone please submit their strategic plans to each other by March 28, 2024.

Agenda Item #22 - Adjournment. (For Possible Action)

Action - Motion made by Darlene Moody, seconded by Natosha Cluggage to adjourn the meeting. Motion carried by all voting aye.

Meeting Adjourned

EUREKA COUNTY RECREATION BOARD

_____ ***Secretary***